



**National Association of
Emergency Medical Technicians**

AMLS ASTNA Application Information

AMLS has had several requests for continuing education (CE) approval for nurses. An application has been completed to the Air and Surface Transport Nurses Association (ASTNA) for approval of nursing CEs. In order to facilitate the application for nursing continuing education requests, the individual AMLS course coordinator can complete the application and submit it to ASTNA. The AMLS committee has developed the objectives and outline. You may use the application on the AMLS website as this includes the course content outline and the AMLS committee bios, or you can copy this information into the ASTNA application. The ASTNA application is a PDF format, so you will need to convert it to add the information. The following are questions and answers that may help you with the process.

Question: Does AMLS have nursing Continuing Education Approval?

Answer: Yes and No. Most groups approving continuing education for nursing require an application for continuing education that involves approving each instructor. Since AMLS cannot do this for every course, the committee has developed an application to ASTNA that you can submit and obtain approval for classes offered by your service or institution. You will need to add your own instructor information prior to submitting the application.

Question: Do I have to submit the application to ASTNA?

Answer: Yes, if you want ASTNA approval. Please submit the application to ASTNA, not to AMLS or NAEMT. If you want to submit this to another nursing continuing education approval organization, you may use the materials and adapt them to meet the organization's format.

Question: How long can this CE application be used?

Answer: The approval number is good for classes you offer for 2 years from the date of approval from ASTNA. See the ASTNA website(www.astna.org) for additional information regarding changes in schedule or the faculty as this may affect the approval. After 2 years, you must resubmit and renew the application.

Question: Is there any cost associated with the approval?

Answer: Yes. You must pay ASTNA for the approval. This cost separate from the NAEMT fee and must be paid directly to ASTNA . The costs are outlined below.

Question: Can approval be obtained after the course has been offered?

Answer: No. You must apply for approval before the course is offered.

Question: Is there a website for questions about the ASTNA continuing education approval process?

Answer: Yes. http://www.astna.org/PDF/CECH_Application_2007.pdf

This application includes the outline and objectives and the committee's bios that you will need to submit. You may also request a copy of the AMLS committee members' bios for submission by emailing Ann Bellows at ann.bellows@aml.org to request the committees bios.

You will need to fill in (these are blank in the document)

1. The date(s) of your course(s).
2. Name of your organization
3. Address of your organization
4. Day Time Telephone
5. Fax number
6. If you have a co-provider, add the address.
7. Name and address of your education activity coordinator
8. Contact person if different from the activity coordinator
9. Leave the NAEMT committee as the planning committee. You may add your names as well. (You will need a bio form on each person you add)
10. Add the number participants
11. If you are going to use a different registration form, evaluation form, or certificate, please attach them. (ASTNA provides them as part of the packet, but you may use your own.)

Fill out bios on each person teaching the class. The bios are summaries of the faculty resumes. The format is included.

For approval, you will need to E-mail the following to ASTNA. astna@gwami.com

1. The application (File Name: AMLS ASTNA CE Application NAEMT.doc)
2. AMLS Course faculty bios (This is the course faculty for the course you are offering – remember you need to do a bio on each faculty member) (File Name: AMLS Course Faculty Bios NAEMT.doc)
3. AMLS committee bios (File Name: AMLS Committee Bios.doc)
4. AMLS course content outline – Remember to add the information for course to the areas in red (ASTNA AMLS Content Outline for NAEMT.doc)

Question: What do I need to submit to obtain approval?

Answer: The AMLS ASTNA application needs to be submitted the ASTNA. Go to http://www.astna.org/PDF/CECH_Application_2007.pdf for the mailing address.

CONTACT HOURS	ASTNA MEMBER	NON-ASTNA MEMBER
1-3	\$20.00	\$50.00
4-7	\$40.00	\$80.00
8-12	\$70.00	\$140.00
13-20	\$100.00	\$200.00
21-30	\$125.00	\$250.00
31+	\$150.00	\$300.00